



Smallholder Agribusiness and Resilience Project (SARP)

Ministry of Agriculture, Livestock, Lands and Irrigation



Vacancies

The Smallholder Agribusiness and Resilience Project (SARP), a project jointly financed by the International Fund for Agricultural Development (IFAD) and Government of Sri Lanka, aims to build resilience and market participation of 40,000 rural households in the climate change-affected districts of Anuradhapura, Vavuniya, Matale, Mannar, Puttalam and Kurunegala. The lead programme agency is the Ministry of Agriculture, Livestock, Lands and Irrigation, which would be establish a dedicated Project Management Unit (PMU) at central level and two regional hubs the implementation of SARP. Total project finance value is USD 82 Mn.

Applications are invited from citizens of Sri Lanka for the post of Finance Manager (PS 03) & Project Accountant (PS 04) for Project Management Unit at Battaramulla.

Finance Manager (PS 03) - 01 position at PMU

Senior Project Engineer -01 position at PMU

Project Accountant (PS 04) - 01 position at PMU

Salary Scale: Based on the Management Services Circular 01/2019

General Conditions are applicable to the Above - Mentioned Position

All the Qualifications should be in the relevant field of the post.

The closing date for the submission of application will be **21st July 2025**

Please visit www.sarp.lk for more details about the required qualifications, experience, and as well as the application procedure.

**Project Director,
Smallholder Agribusiness and Resilience Project,
No. 2/2/1, Kandewaththa Road, Pelawaththa, Battaramulla.**

06th July 2025



Recruitment of Project Accountant

Smallholder Agribusiness and Resilience Project (SARP)

Ministry of Agriculture, Lands, Livestock and Irrigation

The Smallholder Agribusiness and Resilience Project (SARP) implemented by the Ministry of Agriculture, Livestock, Lands and Irrigation and jointly financed by the International Fund for Agricultural Development (IFAD) and Government of Sri Lanka is for a period of 6 years (2021 to 2027). This Project (SARP), aims to build resilience and market participation of 40,000 rural households in the climate change-affected districts of Anuradhapura, Vavuniya, Matale, Mannar, Puttalam and Kurunegala, which would be establish a dedicated Project Management Unit (PMU) at central level and two regional hubs for the implementation. Total project finance value is USD 82 Mn.

Applications are invited from qualified Sri Lanka Citizens to recruit Project Accountant as per Management Service Department (MSD) Circular Number 01/2019 and Government recruitment procedures for the IFAD funded Smallholder Agribusiness and Resilience Project (SARP). The applicant should possess the following qualification and experience given in the Management Service Department (MSD) Circular Number 01/2019 dated 5th March 2029.

Project Accountant (PS 4) - Project Management Unit

Qualifications and experience:

Based on the Management Services Circular 01/2019

A Brief Job Description:

The Accountant will work under the direct supervision of the Project Director and will be responsible for the finance and accounts related matters concerning SARP at the national level. He/ She will be responsible for building the financial and expenditure management system of SARP and will strictly follow all the procedures stipulated for International Fund for Agriculture (IFAD) funded projects, while observing the financial rules of the government of Sri Lanka

General Conditions:

- Age Limit – Below Sixty-four (64) years on the closing date of application
- All appointments will be initially for a period of one year and extension of services will be based on successful performance.
- Employees are required to travel to project sites depending on the need.
- Working experience in the foreign funded projects in Sri Lanka is preferable
- Proficiency in English, Computer Literacy and familiarity with government rules and regulations.

- Salary for each position will be based on the Management Services Circular No. 01/2019 dated 05th March 2019.
- Short listed applicants based on qualifications and experience will be called for the interview.

Location:

Project Management Unit is located in Battaramulla and the Hub offices are located in Nikawaratiya and Madawachchiya. However, traveling to project locations are involved frequently.

APPLICATIONS:

All applicants are requested to forward their applications together with Curriculum Vitae with two non-related referees and copies of all the certificates attached, under registered post to the address given below and e-mail to procurementsarp@gmail.com on or before **21st July 2025**.

- Applicants currently in government/ semi government services should forward their applications through their respective Head of Departments.
- Applied post should be clearly stated on the top left – hand corner of the envelope containing the application.
- The decision of the Secretary, Ministry of Agriculture, Livestock, Lands and Irrigations is final and conclusive on the above recruitments.

Address for Applications

**Project Director,
Smallholder Agribusiness and Resilience Project,
No. 2/2/1, Kandewaththa Road, Pelawaththa, Battaramulla.**

For more information, please visit www.sarp.lk. (<https://sarp.lk/vacancies>)

**Project Director
Smallholder Agribusiness and Resilience Project
No. 2/2/1, Kandewaththa Road, Pelawaththa, Battaramulla.
email: procurementsarp@gmail.com Phone: 0112770998**

06/07/2025

Terms of Reference (TOR)

post of Accountant (PS 04 Category A)

Background

The Smallholder Agribusiness and Resilience Project (SARP) is co-funded by the International Fund for Agricultural Development (IFAD) and the Government of Sri Lanka. It aims to contribute to reduce poverty among small-scale farmers and increase food security and nutrition in dry zones by building resilience and enabling rural households to access markets in geographies affected by climate change. The project is focused in select hotspots in Vauniya, Mannar, Puttlam, Kurunegala and Mathale districts aligned across the Deduru oya, Mee oya and Malwathu Oya river basins. .

Scope of work:

The Accountant will work under the direct supervision of the Project Director and will be responsible for the finance and accounts related matters concerning SARP at the national level. He/ She will be responsible for building the financial and expenditure management system of SARP and will strictly follow all the procedures stipulated for International Fund for Agriculture (IFAD) funded projects, while observing the financial rules of the government of Sri Lanka. Specific duties of the incumbent will include but are not limited to the following:

- Build the financial and expenditure management system of SARP project
- Support the SARP Project Management Unit at the national level by planning and managing finances and expenditure related to the SAR project
- Arrange financial and accounting information and ensure proper record keeping supporting SARP project expenditures at the national level.
- Maintain adequate and updated books of accounts for all financial transactions of SARP
- Establish a proper management system of all the SARP project assests
- Ensure transparency and accountability in all budget expenditures and authorization and maintains an efficient and transparent financial filling systems.
- Ensure obtaining timely allotments and timely processing of payments.
- Adjustment of tax according to the Ministry of Finance regulations
- Preparation and forward timely and periodic replenishments to the designated account through finance division of MOA
- Manage financial accounting monitoring and reporting systems of the SARP project
- Work with the PMU in the planning, management, control and reporting on the finances
- Assist in preparation of annual work plan and budget for the SAR project

- Prepare monthly, quarterly and annual financial statements and submit those to National Steering Committee, World Bank and the Auditor General
- He/ She will report to the Project Director
- Undertake any additional tasks and responsibilities that may be assigned by the Project Director/ Secretary –MOA
- Reporting monthly expenditure with treasury records to the finance division of the MOA and responsible to the same with Treasury Record
- Submit financial statements required by the MOA and the Treasury on time to time
- Replying Audit Surveys raised by the Internal, Audit and Auditor Generals Department in the time prescribed.

Qualifications and experience:

Based on the Management Services Circular 01/2019

Location and period of execution

The Project Accountant will be based in Project Management Unit at Colombo with field visits as may be required.

Duration of services

Duration of service is 1 (one) year subject to six (6) months' probation period and extension will be subjected successful performance evaluation **according to the Management Service Circular 01/2019.**