



Smallholder Agribusiness and Resilience Project (SARP)

Ministry of Agriculture, Livestock, Lands and Irrigation

Vacancies

The Smallholder Agribusiness and Resilience Project (SARP), a project jointly financed by the International Fund for Agricultural Development (IFAD) and Government of Sri Lanka, aims to build resilience and market participation of 40,000 rural households in the climate change-affected districts of Anuradhapura, Vavuniya, Matale, Mannar, Puttalam and Kurunegala. The lead programme agency is the Ministry of Agriculture, Livestock, Lands and Irrigation, which would be establish a dedicated Project Management Unit (PMU) at central level and two regional hubs the implementation of SARP. Total project finance value is USD 82 Mn.

Applications are invited from citizens of Sri Lanka for the below mentioned positions for Nikaweratiya Hub Office.

- 1. Area Coordinator (Category C) – 01 Position at Nikaweratiya Hub**
- 2. Monitoring and Evaluation Assistant (Category F) – 01 Position at Nikaweratiya Hub**

Salary Scale and Qualifications: Based on the Management Services Circular 02/2026.

General Conditions are applicable to the Above - Mentioned Positions.

All the Qualifications should be in the relevant field of the positions.

All applicants are requested to forward their applications along with a Curriculum Vitae, including details of two non-related referees, and copies of all relevant certificates. Applicants who are currently employed in the Government or Semi-Government sector should forward their Curriculum Vitae, including details of two non-related referees and copies of all relevant certificates, through the Head of their institution. All applications should be sent by registered post to the address given below on or before 18th September 2026.

Please visit www.sarp.lk for more details about the required qualifications, experience, and as well as the TOR and application procedure.

**Project Director,
Smallholder Agribusiness and Resilience Project,
No. 2/2/1, Kandewaththa Road, Pelawaththa, Battaramulla.**

06th September 2026



**Recruitment of
Monitoring and Evaluation Assistant (Category F)
Smallholder Agribusiness and Resilience Project (SARP)
Ministry of Agriculture, Lands, Livestock and Irrigation**

The Smallholder Agribusiness and Resilience Project (SARP) implemented by the Ministry of Agriculture, Livestock, Lands and Irrigation and jointly financed by the International Fund for Agricultural Development (IFAD) and Government of Sri Lanka is for a period of 6 years (2021 to 2027). This Project (SARP), aims to build resilience and market participation of 40,000 rural households in the climate change-affected districts of Anuradhapura, Vavuniya, Matale, Mannar, Puttalam and Kurunegala, which would be establish a dedicated Project Management Unit (PMU) at central level and two regional hubs for the implementation. Total project finance value is USD 82 Mn.

Applications are invited from qualified Sri Lanka Citizens to recruit M&E Assistant (Category F) and as per Management Service Department (MSD) Circular Number 02/2026 and Government recruitment procedures for the IFAD funded Smallholder Agribusiness and Resilience Project (SARP).

The applicant should possess the following qualification and experience given in the Management Service Department (MSD) Circular Number 02/2026 dated 28th March 2026.

1. Monitoring and Evaluation Assistant (Category F) – Nikaweratiya Hub

Qualifications and experience:

Based on the Management Services Circular 02/2026.

A Brief Job Description:

The M&E Assistant will work under the direct supervision of the M&E Specialist, Deputy Project Director & Project Director. The M & E Specialist will oversee all M & E functions. The Monitoring & Evaluation Assistant will assist the M&E Specialist to design the project M&E system.

General Conditions:

- Age Limit – Below Sixty-four (64) years on the closing date of application.
- All appointments will be initially for a period of one year and extension of services will be based on successful performance.
- Employees are required to travel to project sites depending on the need.
- Working experience in the foreign funded projects in Sri Lanka is preferable
- Proficiency in English, Computer Literacy and familiarity with government rules and regulations.
- Salary for each position will be based on the Management Services Circular No. 02/2026 dated 28th March 2026.
- Short listed applicants based on qualifications and experience will be called for the interview.

Location:

Project Management Unit is located in Battaramulla and the Hub offices are located in Nikawaratiya and Madawachchiya. However, traveling to project locations are involved frequently.

APPLICATIONS:

All applicants are requested to forward their applications together with Curriculum Vitae with two non-related referees and copies of all the certificates attached, under registered post to the address given below on or before **18th September 2026**.

- Applicants currently in government/ semi government services should forward their applications through their respective Head of Departments.
- Applied post should be clearly stated **on the top left – hand corner** of the envelope containing the application.
- The decision of the Secretary, Ministry of Agriculture, Livestock, Lands and Irrigations is final and conclusive on the above recruitments.

Address for Applications

**Project Director,
Smallholder Agribusiness and Resilience Project,
No. 2/2/1, Kandewaththa Road, Pelawaththa, Battaramulla.**

For more information, please visit [www.sarp.lk](https://sarp.lk/vacancies). (<https://sarp.lk/vacancies>)

**Project Director
Smallholder Agribusiness and Resilience Project
No. 2/2/1, Kandewaththa Road, Pelawaththa, Battaramulla.
email: admin.officer@sarp.lk Phone: 0112770986**

06th September 2026

Terms of Reference (TOR)
Monitoring and Evaluation Assistant (Category F) – 01 Position
For Nikaweratiya Hub

Background

The Smallholder Agribusiness and Resilience Project (SARP) is co-funded by the International Fund for Agricultural Development (IFAD) and the Government of Sri Lanka. It aims to contribute to reduce poverty among small-scale farmers and increase food security and nutrition in dry zones by building resilience and enabling rural households to access markets in geographies affected by climate change. The project is focused in select hotspots in Vauniya, Mannar, Puttlam, Anuradhapura, Kurunegala and Mathale districts aligned across the Deduru oya, Mee oya and Malwathu Oya river basins. The Total Project Finance Value is USD 82 Mn.

Scope of work:

The Monitoring & Evaluation Assistant will work under the supervision of the M & E Specialist, Deputy Project Director and Project Director. The M & E Specialist will oversee all M & E functions. The Monitoring & Evaluation Assistant will assist the M&E Specialist to design the project M&E system.

Specific responsibilities include but are not limited to the following;

- Provide technical advice to the Project Director to establish and operate a viable monitoring and evaluation system. Such a system must be capable of measuring progress in relation to work plans for management purposes as well as being capable of measuring outputs and impacts in relation to selected project indicators.
- Organize and manage the data collection framework for the project and design a data base system.
- Develop data collection formats for service providers, and compile inputs received on regular basis, including taking responsibility for quality, accuracy and timeliness of data.
- Assist in annual data verification exercises in the field.
- Create and regularly update an e-library repository collecting knowledge and stories, and ensuring ease of access.
- Systematically compile lessons learned from programme implementation into formats suitable for dissemination.
- Provide technical support to the project team in data collection and analysis as necessary.
- Help organize stakeholder workshops for feedback to and input from all stakeholders.
- Through regular visits to the field sites ensure the efficient and timely operation of the M&E system.
- Contribute to work plans and reports as required.
- Support the M&E expert in monitoring social and environmental safeguards.
- Any other duties as assigned by the SARP Project Director and Deputy Project Director.

Qualifications/Experience Required:

1. A successfully completed Bachelor's Degree in Project Management, Economics, Statistics, Development Studies, Agriculture, Business Administration, Environmental Sciences or degree in the relevant field which is recognized by the University Grants Commission of Sri Lanka.

And

At least Two (02) years of experience in the required area of specialization.

2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a National Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission to the technical field of the post.

And

At least Five (05) years of experience in the required area of specialization.

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a National Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission to the technical field of the post.

And

At least Eight (08) years of experience in the required area of specialization.

Other Required Qualifications and Experiences

- Proven experience as an IFAD funded projects or other international Agencies would be distinct advantage
- Experience and knowledge of the rules and procedures in force at the IFAD and the Government of Sri Lanka;
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet
- Experience in working with OPEN System software will be a plus
- Strong inter-personal skills
- Strong analytical skills
- Good oral and written communication skills in English and Sinhala, preferably in Tamil

Salary Scale:

Based on the Management Services Circular 02/2026.

Location and period of execution

The M&E Assistant will be based in Hub at Nikaweratiya with field visits as may be required.

Duration of services

Duration of service is 1 (one) year subject to six (6) months' probation period and extension will be subjected successful performance evaluation according to the Management Service Circular 02/2026.